

Power BI Course Outline

This course is suitable for expert level users of software such as Excel and PowerPoint. Learners should have an excellent knowledge of computers having completed the advanced level Excel or equivalent. .

At the end of the course learners will have an excellent level of knowledge of Power BI and be able to connect to various data sources and complete tasks such as creating visualisations for pages in reports. They should also be able to publish their reports to the Power BI service.

Power BI Desktop

- Get Data
- Transform
- Load
- Relationships Model
- Data View and transformations
- Report View
- Filters:
Visualization Filter,
Page Filter,
Report Filter
- Visualizations
- Fields
- Formatting and styles
- Pages
- Reports
- Refreshing and Saving
- Tips and Tricks (shortcuts)

Publishing to Power BI Service

- Workspace
- Reports
- Pining to Dashboards
- Questioning data
- Sharing
- Tips and Tricks (shortcuts)